

## JOB DESCRIPTION

**Job Title:** Child & Family Arts Therapist/Psychotherapist/Psychologist

**Responsible To:** Head of PAC Child & Family Service

**Place of work:** PAC, London NW5

You will take an active role in the provision and development of our assessment and therapeutic work with adopted children/adolescents and their families. You will work closely with other team members and you will be responsible to the Head of PAC's Child and Family Service. The Child & Family Service information document describing the work is enclosed.

### Key tasks and responsibilities:

- To be part of PAC's multi-disciplinary team
- To be an active team member of PAC's Child & Family Service
- To provide parent consultations
- To provide family consultations
- To be involved in comprehensive assessments of families, children and adolescents, siblings, parents
- To be involved in intensive therapeutic family work
  - To work with parents within the intensive therapeutic family work
  - To work with individual children and adolescents within the intensive therapeutic family work
- To be involved in assessment of complex contact arrangements and mediation
- To liaise with social services departments, educational establishments and other referring/relevant agencies

- To maintain full and accurate electronic case records of all work with children, families and professionals
- To independently write assessment and other reports
- To participate in individual supervision and group consultation with external supervisors
- To participate in PAC's professional and user training programmes
- To possibly attend relevant training and study courses outside PAC
- To facilitate training courses on adoption related matters for adoptive parents, professionals
- To be pro-active in publicising PAC's Child & Family Service
- To adhere to PAC's Statement of Purpose, mission and values and work in accordance with all PAC's policies and procedures.
- To carry out projects or perform other duties, either on PAC's initiative or in response to requests from local authorities/users, for example: Life Story Books, running groups.

## **Terms & Conditions**

Salary:	Point 34 – 38, £32,576.54 – 35,757.03 for full time position (includes Inner London Weighting)
Working hours:	Part time (3days per week)
Holidays:	Leave entitlement for this post is 25 days per annum plus statutory bank holidays, pro rata
Pension:	PAC provides a 5.12% contribution in addition to the employee's contribution of 5% into a PAC scheme, after successful completion of his/her probationary period.

***PAC's Equal Opportunities Policy and Procedures are attached, and are part of the terms of employment.***